

## QALoad 5.2: Specific Accessibility Information

Compuware is committed to making its products and services easier for everyone to use. This document provides information about the features that make this product more accessible for people with disabilities. This product supports and/ or does not disrupt, with few exceptions, MS-Windows® accessibility features and MS-Windows-based Assistive Technology (AT) devices, software such as Braille devices, screen readers, magnifiers, etc.

### Customizing Windows

Accessibility features are built into Windows. These features are most useful for individuals who:

- have difficulty typing or using a mouse,
- are blind or have low vision, or
- who are deaf or hard-of-hearing.











These features may be installed during setup, or they may be added later using Windows installation disks. More information on installation and usage may be found by looking up "accessibility" in the Windows Help Index.

Some accessibility features built into Windows NT and higher may be added to earlier versions of those products and to MS-DOS using Access Pack files. These files from <http://www.microsoft.com/enable/>.

Microsoft provides detailed instructions on how to use the accessibility features, and a Step-by-Step guide is available at <http://www.microsoft.com/enable/training/default.aspx>

### Using the Keyboard



Keyboard access is designed to make the entire application usable without a mouse.

Press	To
	Display or hide the Start menu.
CTRL+ESC	Display or hide the Start menu (same as  ).
CTRL+ALT+DELETE	Display Windows Security screen or Windows Task Manager.
 +BREAK	Display the System Properties dialog box.
 +D	Show the desktop.
 +B	Set focus on a notification.
 +M	Minimize all windows.
 +Shift+M	Restore minimized windows.
 +E	Open My Computer by Windows Explorer.
 +F	Search for a file or folder.
CTRL+  +F	Search for computers.

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⌘+F1	Display Windows Help.
⌘+L	Lock your computer if you are connected to a network domain, or switch users if you are not connected to a network domain.
⌘+R	Open the Run dialog box.
ALT+TAB(s)	Switch between open windows. While holding the ALT key down, you can press TAB several times to navigate through the system display of each previously used window.
ALT+SHIFT+TAB(s)	Similar to ALT+TAB(s), switch backward between open windows. You can switch between moving backward or forward by holding or releasing SHIFT key.
ALT+ESC(s)	Cycle the input focus through the windows in the order that they were opened; compare to ALT+TAB.
ALT+SHIFT+ESC(s)	Similar to ALT+ESC(s), cycle focus backward through windows. You can switch between moving backward or forward by holding or releasing the SHIFT key.
PRINTSCREEN	Copy an image of the screen.
ALT+PRINTSCREEN	Copy an image of the current window.
Left ALT+SHIFT	Switch input languages or keyboard layouts (available and configurable when the user installed multiple keyboard layouts through Regional and Language Options in Control Panel).
CTRL+SHIFT	Switch keyboard layouts or input languages (available and configurable when the user installed multiple keyboard layouts through Regional and Language Options in Control Panel).
CTRL or left ALT+SHIFT + ~, number (0~9), or grave accent key	Hot key for input languages (available and configurable when the user installed multiple keyboard layouts through Regional and Language Options in Control Panel).
⌘+V	[Speech recognition] Toggle listening status of the microphone.
⌘+C	[Speech recognition] Correct recognized text strings.
⌘+T	[Speech recognition] Toggle between speech dictation modes.
⌘+H	[Handwriting] Open or close handwriting pad.
⌘+ number	Reserved for OEM use.

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F1	Display Application Help.
SHIFT+F1	Display tips help (context-sensitive help) near the selected control.
	Display the shortcut menu for the selected item.
SHIFT+F10	Display the shortcut menu for the selected item (same as  ).
CTRL+C	Copy selected items.
CTRL+X	Cut selected items.
CTRL+V	Paste, cut or copied items.
CTRL+Z	Undo the last action.
CTRL+Y	Redo the last action.
ESC	Cancel the current task.
DELETE	Delete selected items.

### **Third-party Utilities to Enhance Accessibility**

Microsoft provides detailed information on third-party accessibility aides and assistive technology products that run on Microsoft Windows operating systems at the following link:

<http://msdn.microsoft.com/library/default.asp?url=/library/en-us/vsintro7/html/vxmsctthirdpartyutilitiestoenhanceaccessibility.asp>

### **Enhanced Accessibility with Screen Reader**

Some of this application's accessibility was evaluated using Freedom Scientific's Screen Reader-JAWS for Windows® 5.0(JAWS). JAWS is the text-to-speech solution for blind and/ or visually impaired individuals working in the computer industry. JAWS permits a blind user to access the same functionality as a sighted user by "listening and interacting" with the user interface rather than the standard primary method of "viewing and interacting" with the user interface. With few exceptions, this product is accessible for the blind and/ or visually impaired with the use of JAWS. Additional accessibility can be added with customization of JAWS via the use of scripting and/ or frames for this product. Additional information on JAWS is available in their documentation and on their web site at <http://www.freedomscientific.com/>

### **Enhanced Accessibility with "Magnifier"**

"Magnifier" is a display utility that makes the screen more readable for users who have low vision. To start Magnifier Click **Start/Programs/Accessories/Accessibility/Magnifier**

Magnifier has some limitations with its tracking options as it can follow the mouse pointer, the keyboard focus, and text editing. If you

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the mouse cannot be used effectively in conjunction with the Magnifier, the "MouseKeys" option may be used. To activate MouseKeys: Click **Start/Control Panel**. Select **Accessibility Options** in the Control Panel dialog, Select the **Mouse** Tab on the Accessibility options panel and check the "**Use Mouse Key**" check box inside the panel.