Content Manager

Software Version 25.1

Release Notes

opentext™

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Documentation updates

The title page of this document contains the following identifying information:

- Software Version number, which indicates the software version.
- Document Release Date, which changes each time the document is updated.
- Software Release Date, which indicates the release date of this version of the software.

To check for updated documentation, visit https://www.microfocus.com/support-and-services/documentation/.

Support

Visit the MySupport portal to access contact information and details about the products, services, and support that OpenText offers.

This portal also provides customer self-solve capabilities. It gives you a fast and efficient way to access interactive technical support tools needed to manage your business. As a valued support customer, you can benefit by using the MySupport portal to:

- View information about all services that Support offers
- Submit and track service requests
- Contact customer support
- Search for knowledge documents of interest
- View software vulnerability alerts
- Enter into discussions with other software customers
- Download software patches
- Manage software licenses, downloads, and support contracts

Many areas of the portal require you to sign in. If you need an account, you can create one when prompted to sign in.

Contents

Content Manager Release Notes

Overview of Content Manager

OpenText Content Manager is a governance-focused enterprise content management system designed to help government agencies, regulated industries, and global organizations manage their business content from creation to disposal, in compliance with regulatory requirements.

With the ability to scale across large, distributed environments, and to easily integrate with other applications, Content Manager lets organizations capture, classify, manage, access, and secure enterprise information regardless of format. Content Manager offers a tight integration with the M365 suite and with Google Drive, and it offers physical records management features on top of being an electronic content management solution.

Content Manager lets organizations leverage accurate, contextual, and complete information throughout the data lifecycle, additionally providing document creation, collaboration, and business intelligence features. Managing content this way helps significantly improve efficiency, business decisions, and insight for future strategy.

Content Manager offers secure access to data through a modern web interface, as well as integrating with other application interfaces. It allows active management of data by the end user, and also passive and automated management of data in the back-end through its retention engine.

Developed with more than three decades of information management expertise, Content Manager enables organizations to lower operating costs, secure information, enhance compliance, and increase productivity.

Content Manager is designed to support the International Standard of Records Management (ISO15489:2001), and elements of ISO16175: Principles and Functional Requirements for Records in Electronic Office Environments

Introduction to Content Manager 25.1

This is the first release of the Content Manager 25.1 program series. This release includes all fixes and enhancements that were shipped in the previous releases of Content Manager. For details of the previous releases, please refer to the relevant release notes.

This release includes support for English (International) and English (US).

The Content Manager 25.1 key new features include:

- Content Manager Mobile App

    ○ New setup script to create new Azure applications, on page 8

    ○ Ability to work with Workflow activities , on page 8

- Content Manager Zero Foot Print (ZFP) Office/Outlook

    ○ Ability to set the Check In and Delete on Close

The new and enhanced features described in the following sections fall under the **Collaboration**, **Integrations**, and **Modern Interface** themes.

For technical details, including the support matrix, refer to **CM25.1_Spec.pdf** and **CM25.1_Install.pdf**. Content Manager documentation can be found on the Documentation portal.

The list of defects and enhancements included in this release can be found on the Micro Focus Support Portal Knowledge Base.

To access the included items, on the Support Portal Knowledge Base page:

- Select **Content Manager (Records Manager/TRIM)** as the **Product** filter

- To display the list of included Defects, select **Known Problems** as the **Document Type** filter.

- To display the list of included enhancements, select **Enhancement Requests** as the **Document Type** filter.

- Type **25.1** into the **Search Terms** field and then click **Search**.

> **NOTE:** A single **Document Type** filter can only be applied at a time, please ensure to clear the **Document Type** filter before selecting another filter type.

New Install and Upgrade Considerations

> **IMPORTANT:** When you install Content Manager for the first time or you upgrade from the previous version and you encounter security issues, then refer to *Security considerations* section in **CM25.1_Spec.pdf**.

> **NOTE:** Contact OpenText Support, if any of the external links mentioned in the PDF documentation or help files are not available.

Content Manager Outlook Integration

Content Manager Outlook Integration has been available in three different flavors, namely, Content Manager Microsoft Office integration, Thin Office integration, and the ZFP client. The more traditional integrations (Content Manager Microsoft Office and Thin Office) are COM add-in based while the ZFP client is a web-based add-in. Microsoft has discontinued the support for COM add-ins in the new Outlook for Windows released August 2024. For more details on this announcement, see KB Article KM000018799.

Going forward, users migrating to the new Outlook can only use the ZFP client which is a web-based add-in. Classic Outlook users can continue to use the Content Manager Microsoft Office and Thin Office integrations. Because of the architectural differences with the underlying technology, there are differences in the user experience between both types of add-ins that may require additional knowledge. This is highlighted in the community post on the Tips/News/Events page.

The minor parity differences in functionality are being addressed in the on going releases. For the functionality addressed in this release, see Auto populate Record Type or Check In Style.

Limit for temporary database size in SQL

As part of the architectural modifications in Content Manager 10.0, the Content Manager Workgroup Server now uses temporary tables to store data in SQL Server. It is recommended to increase the TempDB size in accordance with the Content Manager usage and user concurrency, if you have set a limit for the TempDB max size.

Behavioral change

Content Manager Document Icons

From Content Manager 10.0 Patch 4 onwards, Content Manager Desktop Client uses authoring application icons associated with a file type, if available. Otherwise, the Content Manager default document icons are used.

New Features

Platform Continuance

Content Manager 25.1 introduces support for:

- IDOL 24.3 and Media Server 24.3
- KeyView 24.3

Content Manager Mobile App

New setup script to create new Azure applications

As part of a Content Manager installation, a new setup script, **Mobile_script.ps1**, is available at the installation location (for example, **C:\Program Files\Micro Focus\Content Manager\Service_API\office\AzureScript\Mobile**) to create a new Azure app for Content Manager Mobile App integration.

The administrator must use/run the setup script, **Mobile_script.ps1**, to create a new Azure app.

For more details, see *Content Manager Mobile App Setup* document.

Ability to work with Workflow activities

The Content Manager Mobile App now includes a new feature, **Activities due**, that displays all the due Workflow Activities assigned to the currently logged in user.
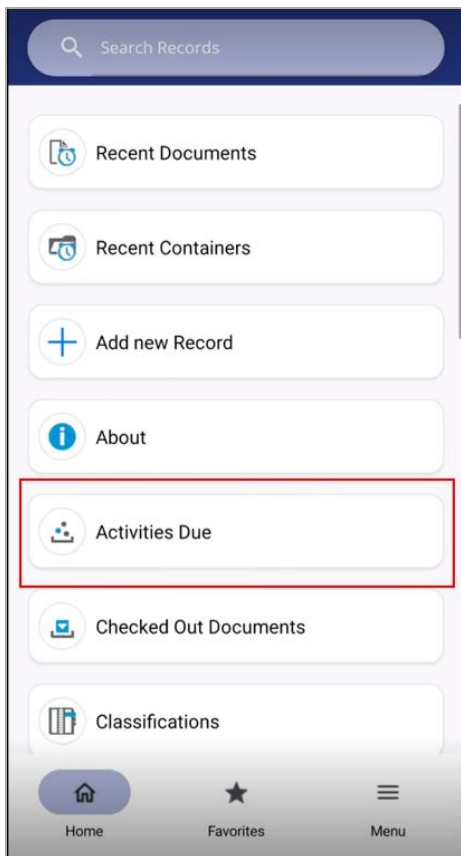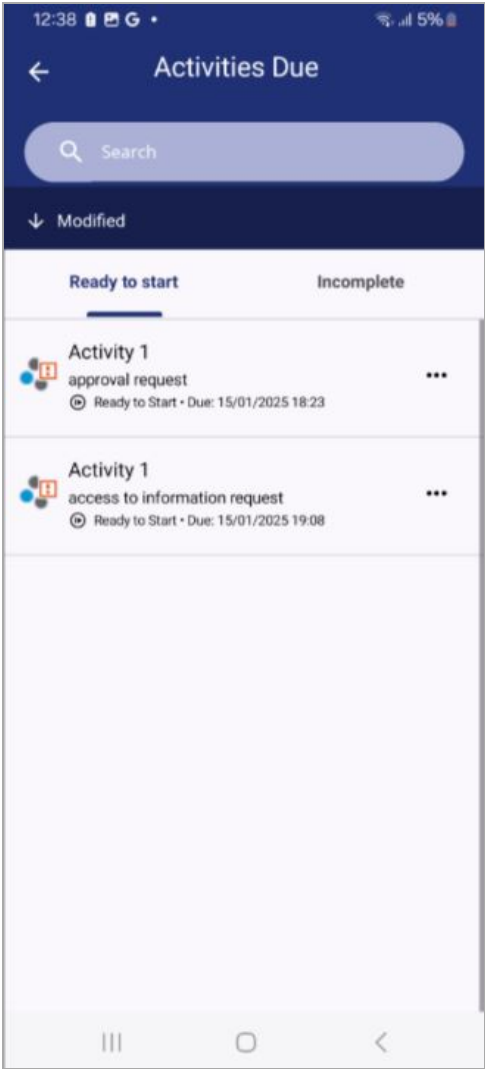

Figure 1: Activities Due option on Home page

Click **Activities Due** to list all the activities.
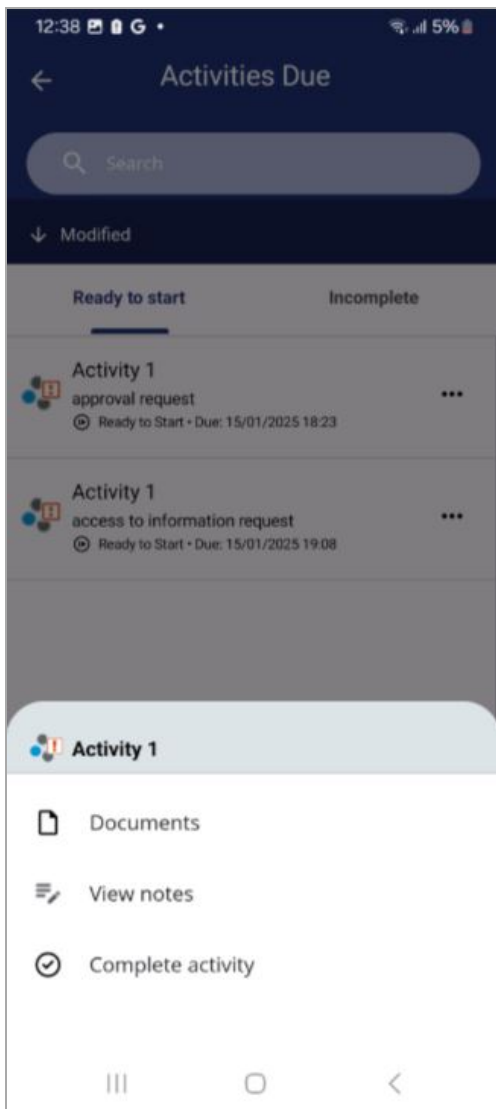
Activities Due page

The Activities Due page includes the **Ready to start** and **Incomplete** tabs with the following details of the activity - name of the activity, name of the Workflow, status of the activity, and the due date.

Figure 2: Activities Due list

Activities context menu

Click More option of the activity to display the context menu. You can view the list of documents attached to the activity, view existing notes and add new ones, and have the option to complete the activity.

Figure 3: Activities Due context menu

Completing the activity

To complete the activity, click **Complete activity** from the context menu. The complete activity pop-up is displayed for the activity.

The result(s) displayed in the pop-up is the result defined in the **Results** tab of the activity in the Content Manager client. If the **Only allow selection of 1 result** option is enabled in the Content Manager client, the results are displayed as radio buttons and you can complete the activity by selecting one of the results. Else, the results are displayed as check boxes and you can complete the activity by selecting multiple results.
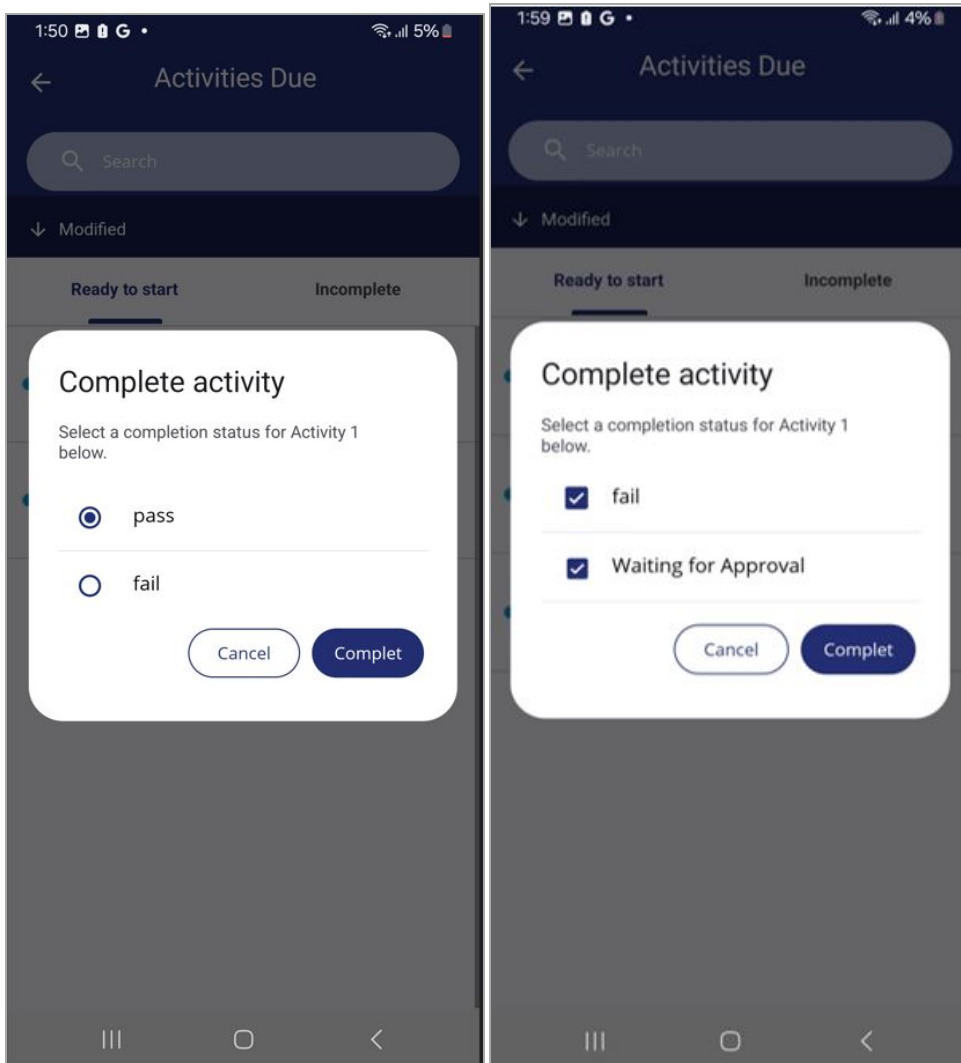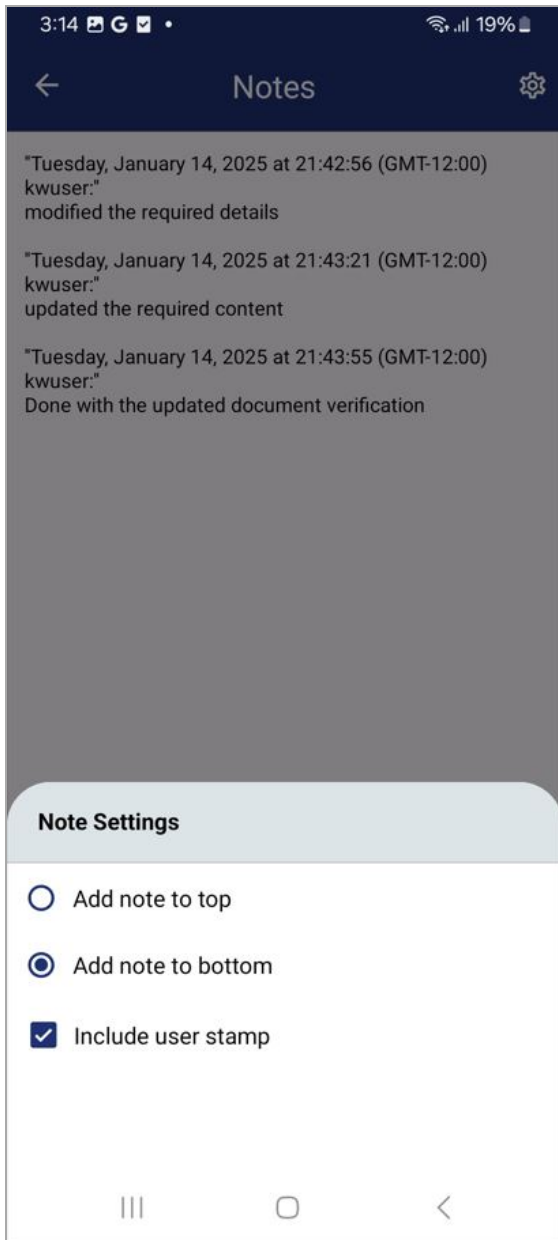
Figure 4: complete activity pop-up

For more details, see *Completing the activity* section in *Content Manager Mobile App* help
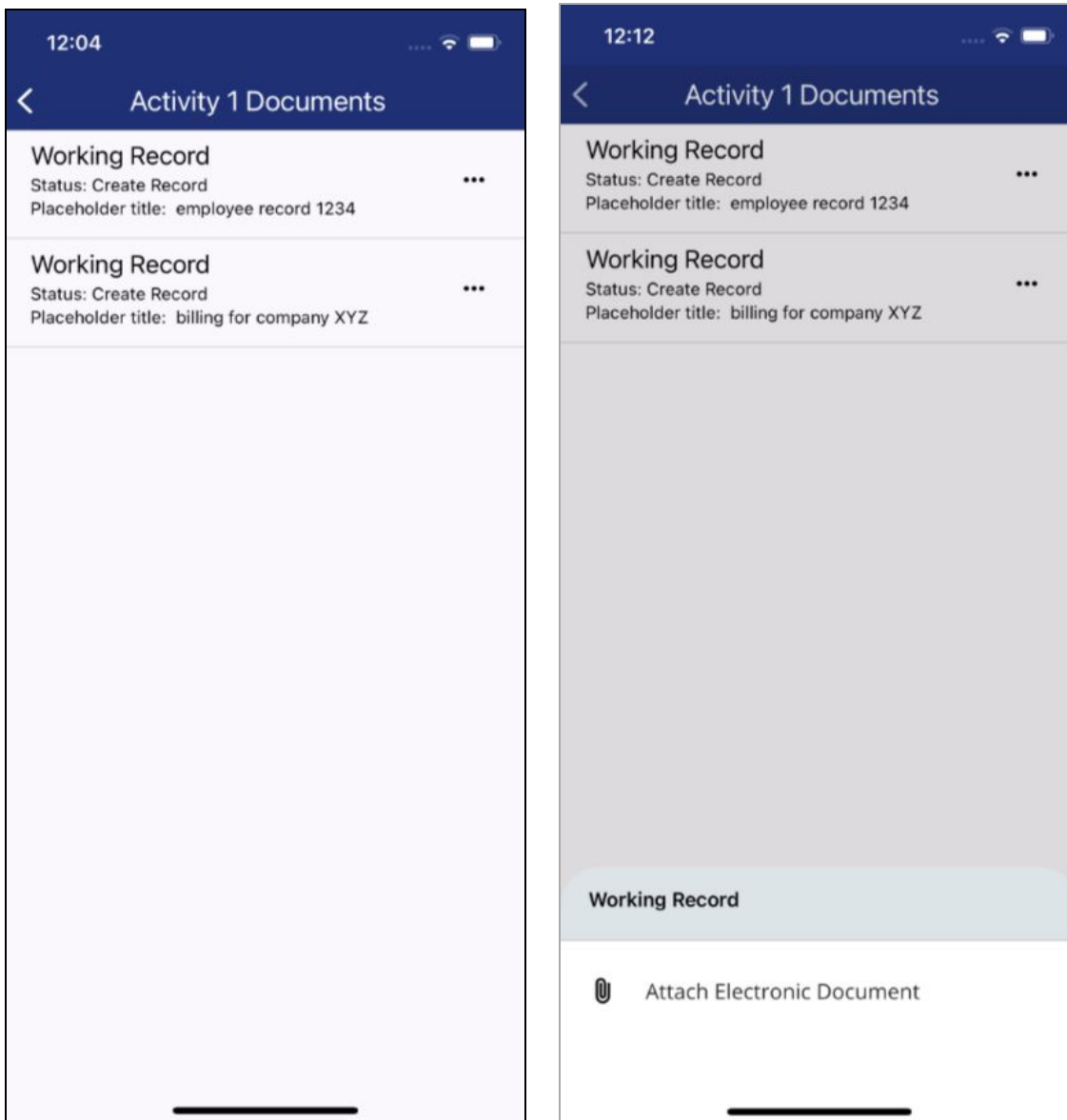
Activity notes

You can view existing notes and add new ones. When adding new notes, you can append the notes to the top or bottom of the notes list, and include a user stamp.

Figure 5: Note Settings context menu for an activity

Working record(s) of the activity

You can attach an electronic document as the working record(s) of the activity.

Figure 6: List of working records and attach an electronic document to working record

For detailed steps, see *Content Manager Mobile App* help.

Content Manager Zero Foot Print (ZFP) Office/Outlook

Ability to set the Check In and Delete on Close

Enabling the **Enable Check In and Delete on Close** option in Content Manager System Options makes the **Enable Check In and Delete on Close** option enabled by default in the Zero FootPrint (ZFP) Office Integration. To enable this option, navigate to **Content Manager System Options > System Options Office Integration** page.
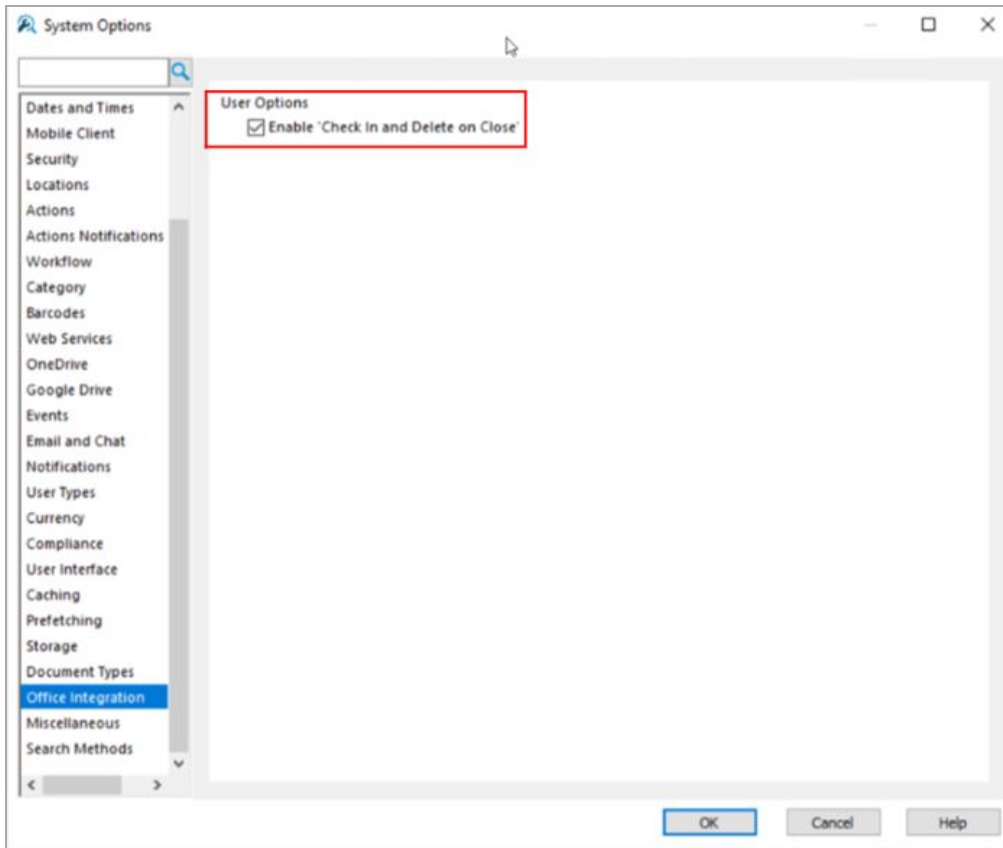
Figure 7: The Enable Check In and Delete on Close option enabled in System Options
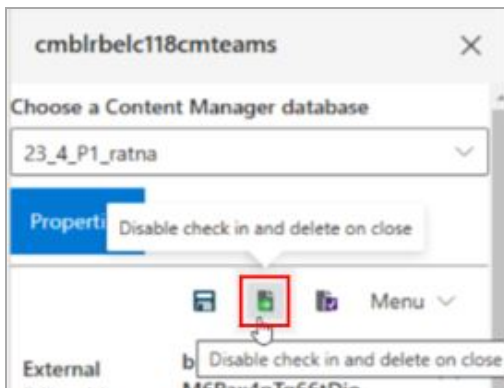
Figure 8: The Enable Check In and Delete on Close option enabled by default in ZFP Office integration

For more details, see *Content Manager* help and *ZFP Office integration* help.

Enhanced Features

Content Manager Client

Enhanced OpenID authentication

You can now bypass the OpenID authentication prompt by adding the **BypassSignInprompt** property and setting its value to **1** in the **TRIMMetrics.ini** file under the **[Client]** section. If enabled, allows implicit sign-in to Microsoft webpages using any account, by using the information from the primary OS account. By default, the value of this property is set to **0**.

Enhanced Security and Access feature for Actions

Security and Access policy can be applied to Actions.
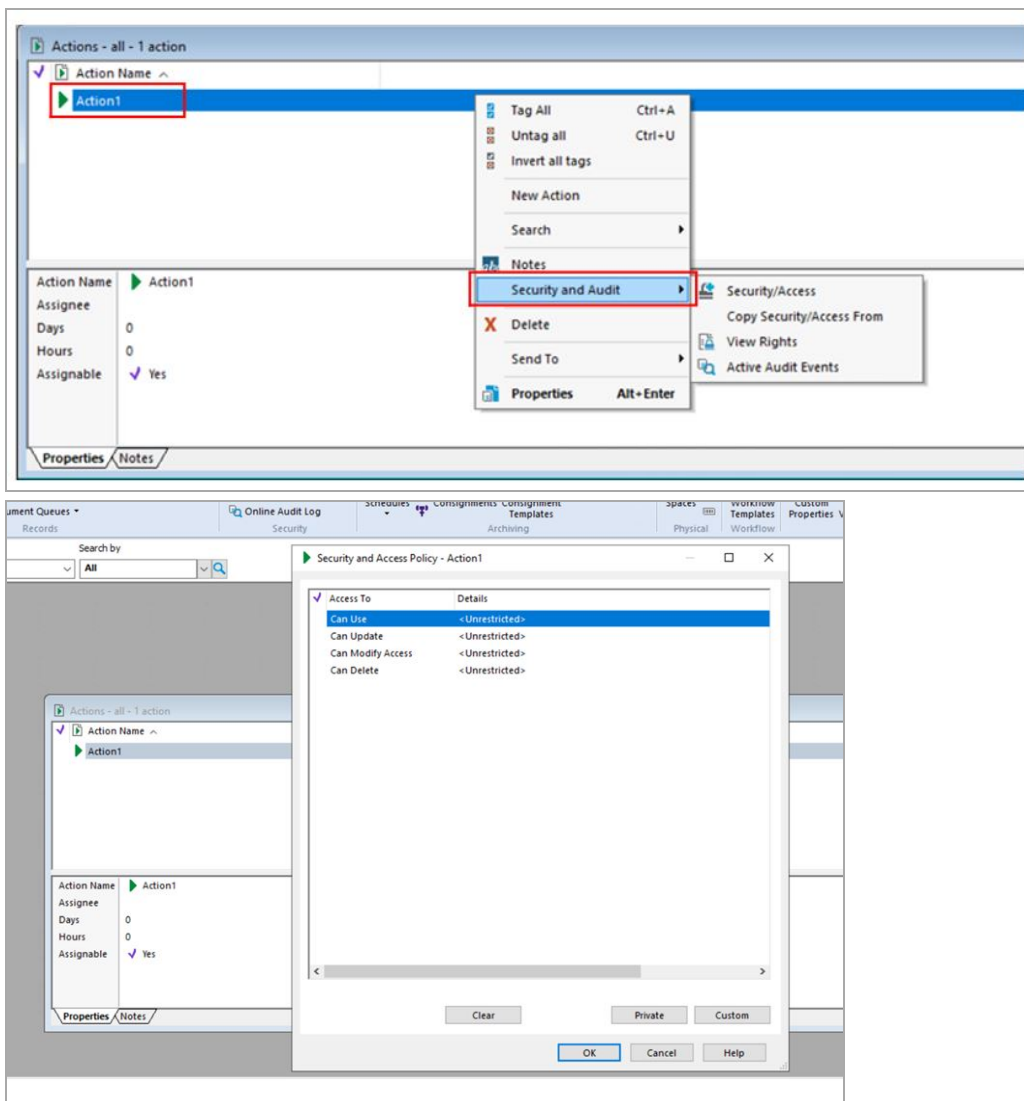
Figure 9: Security and Access policy for Actions

Content Manager Web Client

Enhanced authentication for CheckOut to Google Drive and OneDrive

As part of the collaborative editing mechanism, Web Client supports CheckOut to Google Drive and OneDrive using different authentication mechanism, such as, Azure, ADFS, Google, and Windows.

You need to update hprmServiceAPI.config with additional parameters in the `<openIdConnect>` tag.

For details, see *Appendix C > Configuring Google authentication* and *Configuring CheckOut to OneDrive for different authentications* sections in *Content Manager Web Client Installation and Configuration* document.

Obsolete Platforms

Refer to **CM25.1_Spec.pdf** for details on the Support Matrix.

Obsolete Features

No features are obsolete in Content Manager 25.1 release.