Content Manager

Micro Focus® Content Manager is a governance-based enterprise content management (ECM) system designed to meet the global needs of government, regulated industry, and enterprises.

Product Highlights

In today's business environment, managing content according to intricate regulations and guidelines is a complex undertaking. Whatever solution an organization chooses, it must enable the management of all types of enterprise content—simply, efficiently, and in compliance with policies for Big Data, mobility, the cloud, and different regulators.

The ideal ECM system provides enhanced usability, extensive security, and superior performance globally—across a range of devices and content types. Micro Focus Content Manager delivers these capabilities.

Content Manager offers integrated ECM that is proven in the governance arena and is capable of helping you to manage physical and electronic content within a single ECM solution.

As a governance-based ECM system, Content Manager allows you to present all evidentiary documentation easily, within the context of business processes and policies, regardless of lifecycle stage. This approach supports the seamless flow of content from creation to disposal. You can govern documents as they progress naturally from being "working documents" or "content in process," to finalized electronic business records managed according to established retention and disposal policies.

Key Features and Benefits

Micro Focus Content Manager v9.2—What's New

In Content Manager v9.2, Micro Focus continues its investment in the web client as the primary information worker interface and improves multi-tenancy support for service

Quick View

- Simplifies the management of your content where it delivers the most value
- Delivers intuitive and authorized access across a range of devices at any time
- Scales to the largest organization, while adapting to individual processes
- Reduces your information footprint and storage costs
- Safeguards your business and executives through standards compliance, security, and audit
- Provides transparent, automatic governance of SharePoint content without sacrificing user flexibility
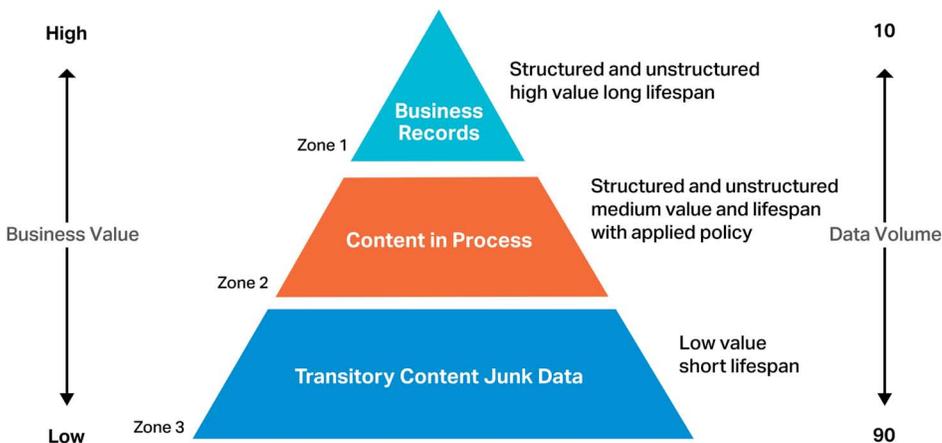

Figure 1. Three zones for managing content.

delivery. Key features in this release enable users to:

- Edit Microsoft Office documents in the browser without the need to install software or download documents to the device.
- Use hierarchical navigation of containers to see their location in the container structure.
- Use tabs to open multiple areas simultaneously, for maintenance of context and ease of switching between tasks.
- Include up to 10 additional approvers, using consignments.

Additional improvements in Content Manager v9.2 bring the desktop and web clients closer together, offering these benefits:

- Gain a viable alternative for information workers who work with Content Manager, on all operating systems and most devices.
- Add more users to the centrally deployed web client, to reduce upgrade implications and simplify the rollout of software changes to many devices.
- Decrease total cost of ownership by leveraging the economy of scale provided by shared services via improvements to support for large scale, multi-tenant delivery as a service.
- Use improved consignment capabilities and document validation to satisfy a number of industry validation standards.

Simplify How You Apply Policy to Electronic Documents

Content Manager integrates with desktop applications to enable staff to manage their information via a single interface across multiple devices. Productivity tools such as workflow, highly configurable metadata profiles, and tight integration with line-of-business applications such as SAP support process improvements and greater user adoption. All of these capabilities are based on the core strength and unparalleled capabilities of Content Manager to apply policy, security, and governance automatically in the background to help you improve compliance and set appropriate levels of access for all stakeholders.

Enhance Your Compliance State and Reduce Risk

Content Manager offers integrated, governance-based enterprise content management functionality for organizations that have moved past the days of managing paper-only records. Because today's information is diverse, you have to manage business records in a variety of forms, including emails, web content, Microsoft Office documents, video, and text messages—all while providing rigorous security and user-friendly access from a range of devices at any time.

A proven solution, Content Manager includes the feedback and requested enhancements of a global customer base of more than 1.8 million users. When you choose Content Manager, you can be confident in your ability to manage content and records in business context, while linking information, people, processes, and policy together.

Conclusion

With Micro Focus Content Manager, each user in your enterprise can experience productivity increases based on your corporate records management policies, while performing their daily tasks using standard processes and familiar terminology. Content Manager lets you balance the daily collaboration needs of staff with the long-term compliance and productivity requirements of your business by:

- Simplifying the management of your content where it delivers the most value
- Delivering intuitive and authorized access across a range of devices at any time
- Scaling to the largest organization, while adapting to individual processes
- Reducing information footprint and storage costs
- Safeguarding your business and executives through standards compliance, security, and audit
- Providing transparent, automatic governance of SharePoint content without sacrificing user flexibility

As a cornerstone of the Micro Focus Information Governance portfolio, Content Manager enables you to meet your requirements today, while catering to your future information governance needs.

Contact us at:
www.microfocus.com

Micro Focus Information Management and Governance Solutions

Micro Focus addresses the call for a contemporary approach to information governance by delivering a portfolio of modular solutions that help organizations access and understand a wide range information across a variety of sources and repositories. Our approach leverages analytical insight to understand information in its context and organizes and controls this information with a common policy layer that can be applied to all information for uniform management. This enables you to intelligently manage and take action upon information in accordance with varying organizational needs to manage risk and derive value.

To find out more about Micro Focus Content Manager, please visit: **www.microfocus.com/contentmgr**

MICRO FOCUS®