

# GroupWise Mailbox Management

Whether you are managing the mailbox settings for 10,000 users or attempting to turn off the vacation rule in a single mailbox, GroupWise® Mailbox Management puts all Micro Focus® GroupWise mailboxes in your control. GroupWise Mailbox Management is the Enterprise Mailbox Management tool for GroupWise.

## Product Highlights

GroupWise Mailbox Management enables an administrator to manage these mailboxes from a single intuitive administrative tool. GroupWise Mailbox Management introduces new capabilities for administrators to manage GroupWise accounts and to access corporate mailboxes.



GroupWise

## Key Features and Benefits

### Proxy Management

- Complete overview of proxy rights for single or multiple selected users
- Adding to or removing users from the proxy access list
- Changing proxy access rights
- Reporting, printing, and exporting at the system, domain, post office, and user levels

### Rules Management

- Complete overview of rules
- Enabling and disabling deletion of rules
- Reporting, printing, and exporting on system, domain, post office, and user levels

### Junk Mail Handling

- Complete overview of junk mail settings and junk mail lists
- Changing junk mail settings
- Adding and removing addresses and domains from junk mail lists
- Reporting, printing, and exporting on system, domain, post office, and user levels

### Environment Settings

- Complete overview of mailbox settings such as 'Cleanup Options,' 'Archive Location,' and 'Disk Space Management'
- Reporting, printing, and exporting on system, domain, post office, and user levels

### Folder Management

- Complete overview of folder structure per mailbox
- Complete overview of folder details per mailbox



### System Management

- Complete overview of all users
- FID, Expiration Date, Disabled Logins, Visibility, System, Domain, and Post Office properties
- Document Properties
- Print and Export

### Address Book Management

- Copy, Modify, Print, Export, and Delete Address Book Entries
- Create, Modify, and Delete Address Books
- Create, Modify, and Delete Address Book Shares Signature Management
- Copy, Modify, Print, and Export Signatures
- Select Default Signature

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