

# Micro Focus Education Training Units

Simplify the budgeting and planning process with Micro Focus® Education Training Units.

## Overview

Education Training Units are a flexible and simple way to purchase software training. It is a unit-based account of funds that you can use to purchase eligible Micro Focus Education learning solutions. Eligible solutions are specific to the Training Unit SKU purchased.

Eligible services include public and on-site Instructor Led (ILT) Training, Virtual ILT, hosted ART, and Digital Learning specific to the business unit SKU.

## Key Benefits

### Helps Simplify Your Budgeting Process

We know how hard the budgeting process can be, especially if there is no clearly defined plan. Training Units give you the flexibility to purchase software training when you have the budget available while giving you time to decide how and when to use the Training Units.

### Provides Flexibility in Your Enablement Planning

Not sure who will need enablement within the next 12 months, or when? No problem. You have 12 months from the date of order confirmation from Micro Focus to consume your Training Units. And, because we know how busy life can be, we can send you a reminder—90, 60, and 30 days prior to expiration to remind you of your balance.

## Ease of Administration

After your initial order has been placed, you'll receive an order confirmation detailing your order and providing you with a Training Unit code. You can then provide the Training Unit code to your staff, so that they can book and purchase Micro Focus Education learning solutions. The staff can purchase directly through the Micro Focus Education website or by contacting the local Micro Focus Education Training Logistics team. With your Training Unit code, you can review your account summary and balance in real time.

## Training Units to Other Micro Focus Orders

Micro Focus Education Training Units can be acquired as a service standalone purchase, or in combination with any other Micro Focus order.

## Payment and Validity

Purchasing Training Units from Micro Focus Education is easy to do. To place your order for Training Units, you can:

- Contact your local Micro Focus sales representative for assistance.
- Contact your local Micro Focus education representative for assistance.
- Contact the Micro Focus education training logistics team.

## Key Benefits

- Helps simplify your budgeting process
- Provides flexibility in your enablement planning
- Ease of administration
- Training Units to other Micro Focus orders

Contact us at:  
[www.microfocus.com](http://www.microfocus.com)

When placing your order, refer to the following product information:

Business unit	SKU code	Description	Course catalog
Enterprise Security	EDAA017	ESP Training Units	<a href="http://www.microfocus.com/EducationServices">www.microfocus.com/EducationServices</a>
Information Management and Governance	EDAA008	Big Data Solution Education	<a href="http://www.microfocus.com/EducationServices">www.microfocus.com/EducationServices</a>
Vertica	EDAA013	Big Data Platform	<a href="http://www.microfocus.com/EducationServices">www.microfocus.com/EducationServices</a>
Operations Management	EDAA004	IT Operations Management and Application Development	<a href="http://www.microfocus.com/EducationServices">www.microfocus.com/EducationServices</a>
Application Lifecycle	EDAA000	Management Training Units (interchangeable)	<a href="http://www.microfocus.com/EducationServices">www.microfocus.com/EducationServices</a>

Training Units are valid for 12 months from the order confirmation date. When using Training Units for services or Instructor-Led classes, delivery must be completed before the expiration date. Digital Learning registration must be completed before the expiration date to receive 12 month access.

### How Many Training Units Do You Need?

The number of units to purchase varies depending on your enablement needs. It is helpful to speak with your local Micro Focus Education representative, who can provide free planning assistance and make a recommendation as to how many Training Units your initial order should include. If you are planning a transformation project, consider engaging our team to perform a Training Needs Assessment

to ensure you purchase the ideal number of Training Units.

### Key Features

Micro Focus Education is an innovative learning organization that produces world-class software training and delivers it globally using regional learning centers, private forums, and virtual classrooms. We transfer knowledge to IT professionals using the most appropriate delivery options and curricula to fit their business needs, enabling them to extract greater sustained value from their Micro Focus software investments. Micro Focus Education produces amazing outcomes by bringing innovation to life in the workplace.

Learn More At  
[www.microfocus.com/software/services](http://www.microfocus.com/software/services)