

## GroupWise

# OpenText GroupWise gives you modern email, messaging, calendaring, contact management, and scheduling for today's mobile world.

With a dynamic, flexible interface, you can easily meet your organization's requirements.

Product Features	Feature Benefit	Version								
		18.5.0	18.4.2	18.4.1	18.4.0	18.3.1	18.3.0	18.2.1	18.2.0	
<b>Client</b>										
Travel Time	Add a selected amount of time around an appointment for travel or preparation.	●								
Zoom Integration	Generate a Zoom meeting URL while creating an appointment.	●								
Intelligent Scheduling	Automatically select an unreserved resource from a group.	●								
<b>Admin</b>										
Folder Management	Bulk manage user folders (*EM or MM license required).	●								
Rule Management	Bulk manage user Rules(*EM or MM license required).	●								
Proxy Management	Bulk manage user Proxy settings (*EM or MM license required).	●								
<b>GW Web</b>										
Read Item Toolbar	Additional controls now available in Read View such as Reply, Reply All, Forward, etc.	●								
Forward As Attachment	Web client now has Forward as Attachment.	●								
Improved Name Completion	Additional user information is display during name completion.	●								
Edit/Duplicate Calendar Items	Web client supported editing of calendar items, and duplication of all item types.	●								
Create/Edit/Delete Address Books		●								
Retract Sent Item	Users can retract an item sent by them. This is only valid in the internal system, external systems and opened/read messages are unaffected.		●							
Resend Sent Item	Users can update a sent item resend it. Recipients who have yet to read the message will have theirs updated without notification. Those who have opened will are notified of the change. External systems receive updated message.		●							
Emoji support for Email				●						

● Feature available in this version

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		18.5.0	18.4.2	18.4.1	18.4.0	18.3.1	18.3.0	18.2.1	18.2.0
<i>GW Web continued</i>									
Print Support				●					
Contact Management Improvement	Create, Edit, Delete groups Copy & Move contacts from frequent contacts to personal address books.			●					
Calendar improvement				●					
Mobile device enhancements	Create address book contacts, extended many desktop functions to the mobile menu.			●					
Alternate From Addresses	Other corporate email addresses may be used instead of your preferred email address when you send and reply to email.			●	●				
Folder Colors				●	●				
Set attachment location	Admin can now set and lock attachment save locations.			●	●				
Hide archive settings	Admin can hide client archive settings.			●	●				
Reply Format Settings	Admin configured reply/format settings are applied to outgoing messages.			●	●				
Contact Management	Create/Edit/Delete contacts.			●	●				
Signatures enhancement (Personal and Global)	Add/remove signatures. If you have more than one, you can switch to the desired one.			●	●				
Maximize Compose	Compose dialogs can be maximized to fit the browser window size.			●	●				
View multiple items	You can open more than open item, as many as will fit within the browse area.			●	●				
Filr Integration supports Advanced Authentication				●	●	●			
Time Zone selection for appointments				●	●	●			
Keyboard shortcuts for zooming	Ctrl- and Ctrl+ zoom in and out of open items.			●	●	●			
Category Management	GroupWise Management includes the same category management functionality as GroupWise Mailbox Management.			●	●	●			
Signatures	You can add a signature to your messages.			●	●	●			
HTML Composition	Compostion in email is now supported.			●	●	●			
Multi-factor authentication through NetIQ support	GroupWise login can benefit from the added security of Multi-factor authentic when using NetIQ Advanced Authentication.			●	●	●	●		
Mail Merge	Allows you to send bulk, personalized emails to other users. Supported in both the GroupWise client as well as Microsoft Word.			●	●	●	●		
Proxy	Access another mailbox via Proxy.			●	●	●	●		
Folder selection added to Find panel				●	●	●	●	●	
Built-in filter for Unread items				●	●	●	●	●	

● Feature available in this version

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		18.5.0	18.4.2	18.4.1	18.4.0	18.3.1	18.3.0	18.2.1	18.2.0
<i>GW Web continued</i>									
Modify Proxy access in GroupWise Administration Console	With Enterprise Messaging license, you can modify user proxies from within GroupWise Administration.			●	●	●	●	●	
User's can select to "stay logged in"				●	●	●	●	●	
Click on address to compose	From the address book, clicking on an email address will open compose within GW Web rather than the OS default mail handler.			●	●	●	●	●	
Invite to appointments	Users can invite others to scheduled meetings.			●	●	●	●	●	
GroupWise Web	NEW web based GroupWise mail client released. It has an updated web interface to access your GroupWise mailbox on mobile devices, tablets, and desktops through a web browser.			●	●	●	●	●	●
Global Signature templates	Create a Global Signature that uses directory attributes to dynamically create the signature for each user based on values from their account.			●	●	●	●	●	●
Security Enhancement	TLS 1.2 and later supported.			●	●	●	●	●	●
Admin User signature management	Administrators can now add/delete and mark default on user created signatures.			●	●	●	●	●	●
Admin Vacation rule/Out Of Office rule management	Administrators can now create/modify, and enable/disable a Vacation rule/out of office rule.			●	●	●	●	●	●

● Feature available in this version



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