OpenText Content Manager

Content Manager is a governance-based enterprise content management (ECM) system that provides complete information lifecycle management for enterprises across the globe.

It is a comprehensive, out-of-the-box software solution that enables you to effectively manage and collaborate on documents and records, email, Web content, images, video, and workflows to achieve business objectives. Content Manager is all about bringing your information to life and managing it as efficiently and completely as possible from creation to disposal, beyond the lifespan of your projects, staff, and business applications.

Feature	Benefit	23.4	23.3	10.1	10	9.4	9.3	9.2	9.x	8.x	7.x
Redaction and Annotations	Brava integration delivers more features in these areas, including new redaction and annotation interfaces with search hit highlighting.	●									
Auto-Redaction with customizable scripts	Brava offers Auto-Redaction for identifying and redacting sensitive information based on pre-defined and customizable templates. All your PII can be pre-identified and redacted.	●									
Viewing and Rendering, and Space Optimization	Blazon integration supports more file types and features in the viewing panel, alongside a better compression algorithm. Brava supports redaction on more file types, without heavy .tiff requirement.	●									
MS Teams: Private Channel Support and subject line captured	The MS Teams Integration App now supports Private Channel posts and files for automatic and manual records filing. Subject Line field now captured from archived posts, pre-populate "title" of record.	●									
Enhanced Drag and Drop in WebClient	Drag and drop supports smaller drop zone in WEB UI, offering ability to drag and drop into containers or categories.	●									
Support for .Net 4.7.2 framework	Version currency for .Net framework support.	●									
MS Teams: Work with Multi CM datasets	Drop-down allows users to easily manage multiple CM datasets from the one Teams interface. All data across various datasets can be viewed from Teams. Records can be created and added to different datasets all from one interface.	●	●								
MS Teams: Sharepoint Integration	Browse and create records from the SharePoint library. Access SharePoint sites and libraries quickly via the MS Teams Integration App. This is a quicker method of access as compared to the traditional configuration and setup of SharePoint Integration that offers more controls.	●	●								
MS Teams: New Features	Expose records from CM into Teams. Synch icons for manage in place items let you know if the record is up to date. More record actions are exposed in the Teams integration (example: launch a workflow).	●	●								
Mobile App: Upload	Upload using check-in styles, attach to an existing record.	●	●								

● Feature available in this version

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Mobile App: Edit and Collaborate on the move	Add, modify and share content: iPad and Tablet compatible, edit record metadata, share records, sort search results.	●	●								
Mobile App: Secure with MDM	Mobile Device Management support for organizational compliance, Session Timeouts protect from unauthorized access, Secure storage of downloads.	●	●								
WEB UI Check-out and Edit from Edge, Chrome and Firefox	Check-out and edit records from these web browsers without having to download anything onto your computer. Smoother checkout and edit from WEB UI.	●	●								
Sharepoint Modern Interface support	Traditional SharePoint Integration can now be deployed on SharePoint ecosystems with Modern Interface.	●	●								
Manage in Place: Amazon S3, Azure blob store and Graph Drive (M365, including TEAMS)	Supported as manage in place repositories, to manage records without moving your data from source repositories, thus reducing your data migration activities.	●	●								
Manage in Place: Document Queues and Backup	Document Queues now work for manage in place repositories. New optional backup copy of a managed in place record can allow access to past version if file is modified or lost in original repository.	●	●								
Office Online Integration	Office Online Integration supports: Addition and removal of User labels, Add or Remove contacts on Records, Record relationships.	●	●								
MultiTenancy support in Service API	Documentation update for Multi-Tenant configuration support in Service API.	●	●								
Automatic Container Creation from Dates	Automatic Container creation based on Calendar or Finance dates.	●	●								
SQL Text Indexing and Performance Improvements	Performance improvements. New option for bulk copying of notes and text fields during complete SQL Text reindexing, New option to select the word-break language in text re-indexing. New option to Redistribute Events evenly when reassigning from a workgroup server.	●	●								
Support for ODBC Driver18	Version currency for ODBC drivers.	●	●								
Mobile App for search and collaboration	Quick search, update and collaboration experience for offline users, remote workers in Mobile App. To be available for iOS and Android.	●	●	●							
WebClient Grid view for search results	Part of our user experience initiative and new WEB UI investment. This view works easier with bulk data operations.	●	●	●							
Manage in place with File Analysis Suite	Ability to govern life-cycle in Content Manager without moving data from source. This is less disruptive and doesn't require large data migration.	●	●	●							
Microsoft Teams Integration	Archive chats and files automatically from Microsoft Teams with admin defined classifications.	●	●	●							
XDMS (External Document Management System) Integration	A new external identifier for records, that links with an external document management system to avoid orphaned records with a confirmation loop closure.	●	●	●							

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FileSystem Manage-In-Place	A new filesystem document store that creates records and manages organizational data without moving them from original source.	●	●	●							
AWS Storage—New authentication options	Support Amazon Security Token Service (STS) and EC2 Instance Metadata Service (IMDS)Support Amazon Security Token Service (STS) and EC2 Instance Metadata Service (IMDS) to connect to S3.	●	●	●							
Compliance and Certification	Supports Regular Document Store to SEC Compliant Store migration. Meets the Public Record Office Victoria (PROV) Version 3 VERS Encapsulated Objects (VEOs) compliance.	●	●	●							
Multi-user collaboration using OneDrive	Checkout directly to OneDrive from Webclient and Desktop client for multi-user collaboration.	●	●	●	●						
M365 support	Support the newer M365 Online from Microsoft.	●	●	●	●						
Monitoring dashboard for SharePoint Integration	Single point dashboard in Content Manager and Sharepoint integration to monitor data ingestions.	●	●	●	●						
Customizable Icons and Ribbons	Allows replacing icons in CM client with customized ones.	●	●	●	●						
Lightweight records for faster disposition	Records with minimal metadata and associated retention/disposition calculation process aids in faster disposition.	●	●	●	●						
SaaS Model availability	Introduction of Content Manager in a Hosted environment (-as-a-Service).	●	●	●	●						
Subscription Model licensing availability (CM Select)	Introduction of Subscripton model alongwith existing perpetual license.	●	●	●	●						
Web Client feature to Drag-n-Drop for multiple record creation	Drag-n-drop multiple files for creating multiple records in a single shot.	●	●	●	●	●					
Custom Logo support	Support for replacing Content Manager logo with Customer's own.	●	●	●	●	●					
Content Manager Explorer	The new Explorer window gives users a hierarchical view of records grouped within Content Manager item types in a single window.	●	●	●	●	●					
Event based Archiving and Recycle Bin support	Archiving rules now support an event alongwith time based trigger.	●	●	●	●	●					
Multi Approvers and Digital sign approval Support	Records Approver can be multiple locations and support the requirement of a digital signature.	●	●	●	●	●					
New Content Manager Dashboard	The Dashboard allows users to access pre-defined granular work item list, including a summary items for each work item list.	●	●	●	●	●					
Recycle Bin for erroneous records	This feature allows end users to send a record or a selection of records to Recycle Bin, reviewed by an Administrator for further action.	●	●	●	●	●					
Visitor Access without license impact	In Content Manger 9.4 it is possible to register users as visitors without requiring an MSP license.	●	●	●	●	●					

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Automated rendering improvements	Two new options have also been added to facilitate the automatic creation of PDF/OCR renditions.	●	●	●	●	●	●				
Simpler update experience with Records Metadata	Managing Records metadata is simpler with introduction of several useful functions to update title/record no./locations.	●	●	●	●	●	●				
ArcSight Integration for advanced auditing	As part of the Audit options, Content Manager 9.3 can produce log files in Common Event Format that can be ingested by ArcSight (or other industry standard log ingest systems).	●	●	●	●	●	●				
Micro Focus design themes	This release of Content Manager introduces a fresh visual style reflecting brand Micro Focus.	●	●	●	●	●	●				
MS Office document edit with WebClient	Launch electronic document with MS Office from within Webclient	●	●	●	●	●	●	●			
Web Client support for Knowledge worker function	Supports multiple datasets and disposition management with approval from within Webclient.	●	●	●	●	●	●	●			
Elastic Infrastructure support	Elasticsearch is a NoSQL database that provides an open source modern search and analytics engine based on Apache Lucene.	●	●	●	●	●	●	●			
SQL Server (Azure and SQL 2016/2017) and Amazon RDS support	Support for latest version of SQL server at the time.	●	●	●	●	●	●	●			
Capstone Support with email management	The Capstone Approach is a method of email management that bases appraisal and scheduling on the account owner's role or position rather than individual email content, as a means of simplifying and automating management.	●	●	●	●	●	●	●	●		
Multi-Tenancy support	Manage several databases and datastore within CM keeping information private from each other.	●	●	●	●	●	●	●	●		
Active Directory Synchronization	Content Manager synchronizes and maps users/group from Active Directory via LDAP.	●	●	●	●	●	●	●	●		
Geographical Information System (GIS) Support	Autoextracts GPS Location information from within images, if available, to allow search using polygons and points.	●	●	●	●	●	●	●	●		
Advanced Search/ Form Builder	Build pre-set forms for records search. Advanced search provides the options to create granulated search results.	●	●	●	●	●	●	●	●		
LifeCycle Management Policies and Rules based Management for SharePoint	Automate the capture and management of valuable content and records without impacting users. A set of conditions defined to identify valuable content and records met with a further set of instructions for object creation in Content Manager.	●	●	●	●	●	●	●	●	●	
Enhanced Search and Record management with WebClient	New records actions, location actions, enhaced search, pagination and thumbnail support in webclient.	●	●	●	●	●	●	●	●	●	

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Cloud readiness	Workgroup server connection via HTTPs, authentication, ADFS, Google Apps Authentication.	●	●	●	●	●	●	●	●	●	
Office 365 /2013/ 2016 Support	Version of Microsoft productivity suite.	●	●	●	●	●	●	●	●	●	
Auto-Classification and OCR Module support	Classification based on Records metadata and content index keywords.	●	●	●	●	●	●	●	●	●	
Advanced Disposal process	Enables simple identification of records due for disposal with a consignment that carries out prescribed disposition actions.	●	●	●	●	●	●	●	●	●	
Client-Matter Structure support	Folder concept which uses a Master detail type relation—such as an employee (Master) and jobs the employee holds as sub-folder.	●	●	●	●	●	●	●	●	●	
Tiered Storage	TRIM allows defining separate storage based on record type.	●	●	●	●	●	●	●	●	●	
IronMountain Warehouse and Policy Center Integration	Integration with IronMountain and Iron Mountain Policy Center to allow TRIM work with Physical paper records.	●	●	●	●	●	●	●	●	●	
Re-Designed Desktop Client	Modern Looking Desktop client.	●	●	●	●	●	●	●	●	●	
Control Point Integration	Control Point an in-house product provided identification, classification and manage-in-place capabilities for unstructured data.	●	●	●	●	●	●	●	●	●	●
SharePoint Integration	Share Point(SP) from Microsoft is a tool for sharing files and collaborate within company's intranet. TRIM can archive files from SP.	●	●	●	●	●	●	●	●	●	●
Multi-Jurisdiction retention	Multi-jurisdiction Retention works to implement retention schedules that behave differently under different regulatory mandates, e.g., across different geographies.	●	●	●	●	●	●	●	●	●	●
PDF/A Support	PDF/A is an ISO standard for archiving and long term storage of electronic records.	●	●	●	●	●	●	●	●	●	●
Full Content Indexing	Indexing Record content for free-text search.	●	●	●	●	●	●	●	●	●	●
IDOL Search Engine Support	Support for IDOL server to index content stored with records.	●	●	●	●	●	●	●	●	●	●
64-bit client architecture	TRIM Client available in 64-bit architecture.	●	●	●	●	●	●	●	●	●	●

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